



(under the Castle Hill Community Assn)

Bi-annual Easter Art Exhibition 2018

31 March – 1 April 2018

At the Castle Hill Community Centre

Terms and condition of entry

Eligibility: All entrants are asked to do one duty on the staffing roster of the exhibition or one job as per list. Please add your name to the roster/list of jobs when you deliver your work.

Entries: Entries must be the sole work of the entrant. Entries must not have been exhibited in any previous exhibitions. Entrants can enter up to three entries of 2-dimensional work, up to six smaller artworks. A pair is considered to be one entry. Work must be dry suitably ready to hang or display, and complete with hanging cord/ d-ring.

For 3-d work, ceramics, miniatures and jewellery, this needs to be able to displayed on a board/case or shelf no bigger than 50cm by 60cm or 80cm by 25cm. Late entries will not be accepted. All entries must be for sale.

Submission Statement: A small submission statement about yourself, your art work, your relationship to Castle Hill or the area, of 50 to 100 words would be greatly appreciated. This will be collated into a folder and displayed during the show.

Nibbles for Exhibition: It would be greatly appreciated if every attending submitter would please like to contribute a plate of nibbles (finger food only) for the Exhibition Opening.

Entry form and fees: Entrants must complete the entry form (in full) and enclose the entry fee of \$10 – bank account: Castle Hill Comm Assn 03-1592-0554158-01 for direct payment.

Commission: A commission of 20% of the retail price will be charged on all sales.

Packaging: Each work must have a sticker on its back with your name, retail price and a number to correspond with the number on your entry form. Work must be packed securely for safe transit to the community centre. Insecure packages will not be accepted. Packing boxes of three-dimensional work should be clearly labelled named on all sides. Packing material should be clean, no shredded paper.

Insurance: All due care and consideration will be given to your work. However entrants are responsible for the insurance of their work while in transit and throughout the duration of the exhibition at the community centre.

Receiving: Castle Hill: 4 March, 11am to 1pm at Renate's, 3B Cheeseman Tce, 021-1336620
Christchurch: 4 March, 11am to 1pm at Ildica's 20 Huntsbury Ave, St Martins, 0220 453 422
Springfield: If required; or contact Ildica or Renate or email info@castlehillcreative.nz

Photography: The organisers reserve the right to photograph and reproduce selected work in the newsletter, website or Facebook page. This is only for publicity purposes relating to the exhibition.

Selection: The organisers reserve the right to select entries. Non-compliance of conditions will result in rejection of work. Although we are looking for participation of the exhibition for help, we accept that there will be some who don't live in the Selwyn or Chch districts. Please contact us directly before the 12th March if you would like to submit work but cannot comply with the condition of a volunteering role. The decision of the Castle Hill Creative group is final.

Exhibition Opening: Castle Hill Village Community Centre, 6 pm, Friday 30th March 2018

Exhibition hours: 10am – 4pm, Saturday 31st March and Easter Sunday 1st April

Timeline for submitters

Receiving day in Castle Hill and Christchurch	Sunday 4 March 11 to 1pm
Last date for submissions to be received	12 th March – unless arranged prior
Set up day in Castle Hill	Friday 30 March
Exhibition opening by invitation at Castle Hill Community Centre	Friday 30 March at 6pm
Exhibition open	Saturday and Sunday 31 March/1 April, 10am - 4pm
Exhibition closes	Sunday 4pm
Pick up of unsold work	Sunday 4 – 5pm or Monday 10 – 11am Or by arrangement

Disclaimer: All care will be taken with every aspect of this exhibition, but organisers will not be held responsible for any errors made by them or their helpers.

Exhibition staffing roster duty or volunteer job of submitter. To be filled in on receiving date

Day: _____ Time: _____

Job: _____ To Bring: _____

Tick List

- Submission fee \$10
- Volunteer staffing duty filled in
- Submission statement

Entry Form 2018

Name _____ Phone/Cellphone _____

Address: _____

Email: _____

Bank Account details – for paying you if you sell your artwork

Account Name _____ Account Number _____

No	Title	Medium	Retail Price
1			
2			
3			
4			
5			
6			

*3 entries of 2-dimensional work and sculpture, maximum of 20 for ceramics, miniatures and jewellery (although the group reserves the right to select if space is a premium.)